

**AUSTRALASIAN COLLEGE  
OF COSMETIC SURGERY  
AND MEDICINE**

**ADMISSION TO FELLOWSHIP POLICY**

## 1. INTRODUCTION

The Australasian College of Cosmetic Surgery and Medicine (ACCSM) promotes high quality cosmetic medical and surgical practice. Its members are expected to adhere to the technical and ethical standards of the ACCSM, The Medical Board of Australia, and the Medical Council of New Zealand.

The ACCSM admits to its Cosmetic Surgery Fellowship only practitioners who have successfully completed all components of the cosmetic surgery training program.

## 2. PURPOSE

This policy outlines the training, assessment, and admission requirements for Fellowship of the ACCSM Faculty of Surgery.

## 3. SCOPE

This policy applies to:

- All applicants for surgical Fellowship of the ACCSM.
- The Dean, which is responsible for the assessment and recommendation of Fellowship applications for Censor in Chief endorsement.
- The ACCSM Council, which is responsible for final approval of Fellowship applications.

## 4. REQUIREMENTS FOR FELLOWSHIP

### 4.1 GENERAL REQUIREMENTS

All applicants for ACCSM Fellowship must:

- a) Be in good standing as a medical practitioner, with no conditions, restrictions, undertakings or suspensions on their medical registration.
- b) Have no indictable convictions in the last ten years, or any other offence which may bring the ACCSM into disrepute.
- c) Provide only true and verifiable information in their application.

- d) Disclose any bankruptcy, insolvency (where they were a Director or Executive) or any other relevant legal or regulatory issue which includes the need to prove dishonesty.
- e) Demonstrate currency of practice in accordance with the Medical Board of Australia's *Recency of practice registration standard*.
- f) Pay any applicable fees to the ACCSM.

The ACCSM reserves the right to ask for more information about any disclosed activity. It may at its discretion withhold the awarding of a Fellowship if it considers that the reputation of the ACCSM will be put at risk.

## **4.2 FACULTY OF SURGERY REQUIREMENTS**

### **4.2.1 Minimum Requirements**

Applicants who wish to become Fellows of the Faculty of Surgery must successfully complete all components of the ACCSM Cosmetic Surgery Training Program.

## **5. APPLICATION AND ADMISSION PROCESS**

### **5.1 APPLICATION FOR FELLOWSHIP**

5.1.1 All applications for Fellowship of ACCSM must be made in writing on the *ACCSM Application for Admission to Fellowship* form.

5.1.2 Incomplete forms will not be processed or reviewed. The ACCSM will contact applicants who have not submitted a complete application.

5.1.3 In order to proceed, the applicant must have been notified that they have satisfied all the requirements of the Cosmetic Surgery Training Program.

### **5.2 REVIEW AND APPROVAL OF APPLICATIONS**

5.2.1 ACCSM administrators will check each application for completeness and will confirm that the application fee has been paid, before forwarding applications to the Dean, Faculty of Cosmetic Surgery.

5.2.2 The Dean reviews all applications for Fellowship, including:

- Application forms
- Training program portfolio
- Examination results

5.2.3 If the Dean is satisfied that the admission requirements have been met, they will make a recommendation to the Censor in Chief to formally approve the admission to Fellowship.

### **5.3 COMMUNICATION OF OUTCOMES**

The ACCSM will communicate the outcome to applicants in writing. The correspondence shall notify the applicant:

- The date of admission to Fellowship
- That they are entitled to use the relevant post nominal (see 6.5)
- They will have the opportunity to have their Fellowship conferred at the next available ceremony (usually at the annual Cosmetex conference)
- That they are entitled to a certificate of Fellowship of the ACCSM
- That, by being admitted to Fellowship of the ACCSM Faculty of Surgery, the applicant is endorsed as a Cosmetic Surgeon.

### **5.4 ENTRY INTO THE REGISTER OF FACULTIES**

Once approved, the name of the Fellow will be added to the relevant Faculty Register of the College and published.

### **5.5 POST NOMINALS**

On admission to Fellowship, Fellows of the Faculty of Surgery are entitled to use the following post-nominals: FACCSM (Surg).

### **5.6 ENDORSEMENT AS A COSMETIC SURGEON**

Applicants who are admitted to Fellowship of the Faculty of Surgery after <DATE TBC> are entitled to recognition as an endorsed cosmetic surgeon, in accordance with the *ACCSM Endorsement of Cosmetic Surgeons Policy* and the Medical Board of Australia's *Registration Standard – Endorsement of registration of registered medical practitioners for the approved area of cosmetic surgery*.

## 6. FEES

Application fees for admission as a Fellow are published on the ACCSM website at [www.accsm.org.au](http://www.accsm.org.au). All applicable fees must be paid before the admission to Fellowship application is assessed.

Once the applicant has been approved for Fellowship, the ACCSM Fellow membership subscription fee will be payable annually.

## 7. RECONSIDERATION, REVIEW AND APPEAL

An applicant may seek reconsideration, review or appeal against any decisions or outcomes made in relation to their eligibility for admission to Fellowship under the [ACCSM Reconsideration, Review and Appeals Policy](#). Applicants should contact the ACCSM for more details about the process and applicable fees.

## 8. RELATED POLICIES

- Reconsideration, Review and Appeals Policy
- ACCSM Constitution
- ACCSM By-Laws

## 9. CONTACTING ACCSM

[admin@accsm.org.au](mailto:admin@accsm.org.au)

1800 804 781

+61 2 9687 1500 (International)