

Board of Censors

Terms of Reference

1. Purpose

The Board of Censors (BoC) is established by the Council of the ACCSM as the College's peak academic and professional standards body. It has delegated authority to set, monitor, and uphold the educational, training, and professional standards required for Fellowship, accreditation, and ongoing professional practice in cosmetic surgery and medicine.

2. Scope

The BoC has responsibility for:

- Oversight of curriculum design, delivery, and review.
- Development and implementation of assessment standards, examinations, and performance criteria.
- Accreditation of training sites and preceptors in collaboration with the ETC and Accreditation Panel Committee.
- Advising Council on professional standards, scope of practice, and credentialing.
- Oversight of research and academic activities of the college.
- Ensuring that patient safety, cultural safety, and ethical practice are embedded throughout education and training.
- Supporting remediation, supervision, and continuing professional development (CPD) of Fellows.

3. Responsibilities

- Approve curricula, training outcomes, and assessment frameworks.
- Oversee summative and formative assessments (e.g., MCQ, VIVA, workplace-based assessments).
- Maintain integrity and independence of examination processes.
- Endorse accreditation standards for training sites and preceptors.
- Advise Council on the recognition of equivalence of Fellows.
- Monitor professional standards across Fellowship and make recommendations regarding conduct, CPD, and recertification.
- Provide academic oversight to committees reporting to the BoC (e.g., Education & Training Committee, Academic & Research Committee)
- Report annually to Council on the state of training, examinations, and professional standards.

4. Membership

- Censor-in-Chief (Chair) – appointed by Council.
- Senior Censors (4–6 Fellows) – appointed to provide breadth of expertise across cosmetic surgery and medicine.
- Chair, Education & Training Committee (Surgical Dean).
- Chair, Trainee Committee (observer, non-voting).
- Education Manager/Officer – administrative support (non-voting).

5. Reporting

The BoC reports directly to the Council. It provides formal advice and recommendations on education and professional standards. It collaborates with the Public Safety & Patient Protection Committee (PSPPC) to integrate patient safety into curricula and assessment, and receives input from the Surgical Dean and Trainee Committee Chair to inform quality improvement.

6. Meetings

The BoC meets at least four times per year. Additional meetings may be convened by the Censor-in-Chief or at Council request. Quorum requires the Censor-in-Chief plus at least three voting Censors.

7. Authority

The BoC is authorised to:

- Establish subcommittees and working groups to support its functions.
- Approve curriculum content and assessment frameworks.
- Appoint examiners and approve assessment outcomes.
- Make recommendations to Council on accreditation, scope of practice, and Fellowship eligibility.

8. Confidentiality and Conflicts of Interest

All deliberations of the BoC are confidential. Members must declare conflicts of interest at each meeting, which are to be managed by the Censor-in-Chief in accordance with the College's Conflict of Interest Policy.

9. Review

This ToR will be reviewed biennially by Council to ensure it reflects best practice in medical education and professional standards governance.

This policy takes effect from:	May 2023
Approved by:	ACCSM Council
Reviewed:	August 2024
Reviewed:	September 2024
Reviewed:	September 2025
Next Review Date:	September 2027